

KREMMLING SANITATION DISTRICT

200 Eagle Avenue
PO Box 538
Kremmling, CO 80459

(970) 724-3249
<https://www.kremmlingsd.org>

REGULAR BOARD MEETING

AGENDA

April 13, 2026

6:00 PM

Google Meet joining info:

Video call link: <https://meet.google.com/spv-mmmv-jtb>

Or dial: (US) +1 252-371-1068 PIN: 228 910 551#

1. CALL TO ORDER
2. PUBLIC COMMENT (Comments limited to 5 minutes per person)

Comments will be received on non-agenda items at this time. No board action will be taken on issues raised during public comment. Please state your name for the record when called upon.
3. APPROVAL OF PREVIOUS MEETING MINUTES
 - a. Approval of minutes from the March 9, 2026, regular meeting
4. FINANCE
 - a. Approval of the March 10, 2026 – April 13, 2026, expenditure report
 - b. Discuss the Budget to Actuals Report for the period ending February 28, 2026
5. LEGAL MATTERS
 - a. Grand Cliffs Subdivision Request for Variance to Tap Fees
 - b. Discuss Reenacting Section 3.5 of the Rules and Regulations Relating to Inclusion of Real Property into the District
6. OPERATOR'S REPORT
 - a. Report on Compliance Labs and Plant Activity
 - b. Report on 2025 Reclaim Water Usage and Costs
 - c. Discuss Staff Utilization
7. ENGINEER'S REPORT
 - a. Status Report on Collection System Improvement Project
 - b. Consider a Change Order Authorizing Surplus Capital Improvement Projects
 - c. Discuss Reengineering of Railroad Ave Main Lines

8. MANAGER'S REPORTS

- a. Discuss Civic Plus and Director Laptops
- b. Consider Proposal for Accounting Services
- c. Report on Kremmling Sunrise Inclusion Petition

9. EXECUTIVE SESSION

- a. Discussion of strategy and determination of positions relative to negotiations with the Town of Kremmling and West Grand School District regarding the District's reclaimed water system, pursuant to C.R.S. § 24-6-402(4)(e).
- b. Discussion of strategy and determination of positions relative to negotiations with Fortius Capital, LLC, regarding sewer billing and tap purchase for Muddy Creek, pursuant to C.R.S. § 24-6-402(4)(e).

10. ACTION AS A RESULT OF EXECUTIVE SESSION

11. ADJOURNMENT

KREMMLING SANITATION DISTRICT RECORD OF PROCEEDINGS

Regular Meeting Minutes

March 9, 2026

A regular meeting of the Board of Directors (Board) of the Kremmling Sanitation District (District) was held on March 9, 2026, at 6:00 PM at the Kremmling Town Hall, 200 Eagle Avenue, Kremmling, Colorado, online using Google Meet. Links and call-in information were provided in advance.

ATTENDANCE

Directors Present

Noble Underbrink, President
Dave Sammons, Vice President
Alan Hassler, Secretary/Treasurer
Stuart Heller, Assistant Secretary
Rory Menhennett, Assistant Secretary

Staff

Jack Seward, District Manager
Scott Weber, Superintendent
Rich Rosene, Project Manager
Thom Yoder, Operator in Responsible Charge
Trista Petefish, Utility Billing Clerk

Members of the Public

Brad Smith
Justin Smith

1. CALL TO ORDER

After notice was duly given and posted in accordance with Colorado law, the meeting was called to order by Mr. Underbrink at 6:02 PM.

2. PUBLIC COMMENT

Brad Smith and Justin Smith, with the Grand Cliffs Subdivision, spoke to the Board regarding the increase in tap fees that took effect at the beginning of the year. They detailed that their subdivision is still in progress and that the increase in the tap fees is an unexpected unbudgeted expense. They requested that the Board grandfather them into the 2024 tap fee price for the remainder of the project.

3. APPROVAL OF MINUTES

Mr. Seward presented the minutes of the February 9, 2026, regular meeting.

Mr. Sammons made a motion to approve the minutes as presented. Mr. Menhennett seconded the motion, which unanimously carried.

4. APPROVAL OF EXPENDITURES

a. Mr. Seward presented the expenditure report dated February 10, 2026 – March 9, 2026. Discussion included the high cost of the audit and ways to reduce the cost for future.

Mr. Menhennett made a motion to (i) approve the expenditure report dated February 10, 2026 – March 9, 2026, in the amount of forty-one thousand nine hundred forty-three dollars and fifty-one cents (\$41,943.51) and (ii) authorize the payment of all accounts, including current payables, in conformance with budgetary appropriations. Mr. Heller seconded the motion, which unanimously carried.

b. Mr. Seward presented the budget to actuals report for the period ending January 31, 2025. Mr. Seward explained that the sewer charges will be reflected in the next month's report, given the monthly lag time in receivable processing.

c. Mr. Seward presented the current status of the District's cash accounts and corresponding interest rates. Mr. Underbrink asked staff to research interest rates at other banks, noting that the District's bank is usually willing to match the rates offered by other institutions.

5. OPERATOR'S REPORT

Mr. Weber and Mr. Yoder presented the operator's report. Mr. Weber reported that the compliance lab results are within normal compliance standards. Mr. Weber informed the Board that the 811 locate system has been updated to Exactix and is

working on transitioning to the new system. The Board discussed the CDOT lift station and main line maintenance. Mr. Weber updated that Mr. Morgan is working on testing for wastewater small systems.

6. ENGINEER'S REPORT

Mr. Seward presented the engineer's report from Element Engineering.

- a. Mr. Seward reported that the 1805 E Park Avenue project is going well and that they have connected the tap that they purchased.
- b. Mr. Seward reported that Element Engineering is working on the state's request for more information and submittals regarding the Ceriani Park reuse permits.

7. MANAGER'S REPORT

Mr. Seward presented the manager's report.

- a. Mr. Seward presented Resolution 2026-03-01, Employee Handbook. The Board directed Mr. Seward to make the adjustments as discussed and fix typos. Mr. Hassler made a motion to adopt Resolution 2026-03-01, with the adjustments discussed and typos fixed. Mr. Heller seconded the motion, which unanimously carried.
- b. Mr. Seward presented Resolution 2026-03-02, Resolution Adopting Policy. Mr. Heller made a motion to adopt 2026-03-02, with the following adjustments:
 - i. In Exhibit A, Policy on Governance, strike section three (3) and renumber accordingly
 - ii. Strike section three (3) and Exhibit C from the resolution in its entirety and renumber accordingly.

Mr. Sammons seconded the motion, which unanimously carried.

- c. Mr. Seward presented the Town Hall Reserve Study to the Board. The Board reviewed the study and requested staff review the study and have a workshop with the Town to discuss next steps.
- d. Mr. Seward presented the Board with information regarding Civic Plus, a software the Town is going to implement and has invited the District to be included in the new software. The Board requested more information.
- e. Mr. Seward presented the Board with calculations for the Hill Holdings property to determine tap fee rates. The calculations concluded that they use an equivalent of sixteen and one-half (16.5) single-family units. The Board discussed updating billing and charging for a total of sixteen (16)

taps, ten (10) more to add to the existing six (6), and the 2020 price point. Mr. Heller made a motion for Hill Holdings to be billed for 14 water-using units, charged for the ten taps short, and to be grandfathered into the 2020 price of \$5,000 per tap for those ten taps. Mr. Sammons seconded the motion, which unanimously carried.

8. EXECUTIVE SESSION

Mr. Sammons made a motion to enter into executive session Pursuant to C.R.S. § 24-6-402(4)(a), for the purpose of discussing ownership and easements to certain alley parcels and sewer lines, and C.R.S. § 24-6-402(4)(e), for discussion of accounting services a matter which is subject to negotiation. Mr. Menhennett seconded the motion, which unanimously carried.

The Board entered into executive session at 7:53 PM and exited executive session at 8:28 PM.


9. ACTION AS A RESULT OF EXECUTIVE SESSION

Mr. Hassler made a motion to rescind the directive to staff to seek bills of sale for the sewer line within the alley of Park Avenue and Central Avenue, east of 17th Street. Mr. Heller seconded the motion, which unanimously carried.

10. ADJOURNMENT

There being no further business to come before the Board, Mr. Sammons made a motion to adjourn the meeting. Mr. Menhennett seconded the motion, which unanimously carried. The meeting was adjourned at 8:30 PM

The foregoing represents a true and accurate representation of the proceedings of the Board's regular meeting held on March 9, 2026



 Jack Seward
 Recording Secretary

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Kremmling Sanitation Administration								
00-200-6025								
1171	RISER ACCOUNTING	2153	ONBOARDING FEE	04/07/2026	150.00	.00		
Total 00-200-6025:					150.00	.00		
00-200-6065								
1004	BANKCARD CENTER	MARCH 19, 20	MICROSOFT	03/19/2026	13.13	.00		
1154	STREAMLINE	84A790A3-002	STREAMLINE FLEX 4/1 - 5/1/26	04/01/2026	140.00	.00		
Total 00-200-6065:					153.13	.00		
00-200-6100								
1169	CEGR LAW	3/31/2026	ATTORNEY FEE	03/31/2026	1,162.00	.00		
Total 00-200-6100:					1,162.00	.00		
00-200-6180								
1088	TOWN OF KREMMLING	1054	MAR 26 SHARED SERVICES	04/01/2026	5,833.33	.00		
Total 00-200-6180:					5,833.33	.00		
00-200-6200								
1066	MOUNTAIN PARKS ELECTRIC I	03/19/2026	CONVENIENCE FEE	03/19/2026	2.00	.00		
Total 00-200-6200:					2.00	.00		
00-200-6300								
1014	CENTURY LINK	MAR. 19, 2026	970-724-3249 366	03/19/2026	106.45	.00		
Total 00-200-6300:					106.45	.00		
Total Administration:					7,406.91	.00		
Collections								
00-300-6060								
1059	K-TOWN NAPA	084750	BLOWER OIL	04/02/2026	185.99	.00		
Total 00-300-6060:					185.99	.00		
00-300-6078								
1124	SIMON PIPELINE SERVICES	1012	CAMERA OF SEWER LINE	03/18/2026	781.00	.00		
1124	SIMON PIPELINE SERVICES	1013	CAMERA OF SEWER LINE (CDO	03/18/2026	2,181.00	.00		
1090	USA BLUEBOOK	INV00982004	SUPPLIES	03/05/2026	83.94	.00		
Total 00-300-6078:					3,045.94	.00		
00-300-6155								
1108	UTILITY NOTIFICATION CENTE	226030957	811 LOCATES	03/31/2026	54.94	.00		
Total 00-300-6155:					54.94	.00		

Kremmling Sanitation District
Town of Kremmling

Payment Approval Report - Council Approval
Report dates: 3/10/2026-4/13/2026

Page: 2
Apr 08, 2026 12:59PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
00-300-6190								
1001	ACZ LABORATORIES INC	102954	COMPLIANCE LABS	03/18/2026	465.60	.00		
1090	USA BLUEBOOK	INV00975720	TNT+ ALKALINITY	02/27/2026	181.62	.00		
1090	USA BLUEBOOK	INV00982004	LAB SUPPLIES	03/05/2026	77.15	.00		
Total 00-300-6190:					724.37	.00		
00-300-6210								
1058	KREMMLING MERCANTILE LLC	01-927292	TP	03/11/2026	12.43	.00		
1059	K-TOWN NAPA	084383	WD40 SPRAY	03/23/2026	22.98	.00		
1069	NORTHWEST RANCH SUPPLY	3/25/2026	ELECTRIC FENCE EXTENDERS	03/25/2025	18.98	.00		
1069	NORTHWEST RANCH SUPPLY	3/25/2026	FASTENERS	03/25/2025	1.40	.00		
1090	USA BLUEBOOK	INV00982004	MEASURING WHEEL	03/05/2026	104.95	.00		
1090	USA BLUEBOOK	INV00982004	FREIGHT	03/05/2026	50.00	.00		
Total 00-300-6210:					210.74	.00		
00-300-6250								
1004	BANKCARD CENTER	MARCH 19, 20	CWP TEST REGISTRATION	03/19/2026	50.00	.00		
1004	BANKCARD CENTER	MARCH 19, 20	EMBASSY SUITES STAY	03/19/2026	348.84	.00		
Total 00-300-6250:					398.84	.00		
00-300-6300								
1066	MOUNTAIN PARKS ELECTRIC I	03/19/2026	416 S 3RD ST	03/19/2026	60.45	.00		
1066	MOUNTAIN PARKS ELECTRIC I	03/19/2026	MCELROY SWR PMP	03/19/2026	45.01	.00		
Total 00-300-6300:					105.46	.00		
00-300-6310								
1004	BANKCARD CENTER	MARCH 19, 20	VISIONARY	03/19/2026	110.34	.00		
1066	MOUNTAIN PARKS ELECTRIC I	03/19/2026	345 MARTIN WAY BLOWERS	03/19/2026	6,104.93	.00		
1066	MOUNTAIN PARKS ELECTRIC I	03/19/2026	345 MARTIN WAY SEWER LAGO	03/19/2026	882.71	.00		
1091	VERIZON WIRELESS	6138493336	CELL PHONE	03/13/2026	103.62	.00		
1094	WASTE MANAGEMENT-HOT SU	0488515-1195-	TRASH SERVICE	12/29/2025	331.18	331.18	03/17/2026	
1094	WASTE MANAGEMENT-HOT SU	0489492-1195-	TRASH SERVICE	01/29/2026	328.61	328.61	03/17/2026	
1094	WASTE MANAGEMENT-HOT SU	0492218-1195-	TRASH SERVICE	03/30/2026	447.98	.00		
1101	XCEL ENERGY	971670492	345 MARTIN WAY	04/01/2026	296.16	.00		
Total 00-300-6310:					8,605.53	659.79		
00-300-6320								
1128	GRAND COUNTY COLORADO	INV05805	FUEL + FUEL SURCHARGE	02/01/2026	521.32	.00		
1128	GRAND COUNTY COLORADO	INV05889	FUEL + FUEL SURCHARGE	04/01/2026	409.87	.00		
Total 00-300-6320:					931.19	.00		
00-300-6351								
1002	ALPINE MOTOR SPORTS	RO-11890	RANGER TIRES	03/24/2026	423.73	.00		
1059	K-TOWN NAPA	083855	DE-ICER FOR PICKUP	03/09/2026	13.98	.00		
1059	K-TOWN NAPA	084024	GENRATOR REPAIR	03/12/2026	60.73	.00		
Total 00-300-6351:					498.44	.00		
00-300-7000								
1030	BOWMAN CONSULTING GROU	552547	KSD COLLECTION SYS, OUTAL	03/31/2026	7,565.00	.00		

Kremmling Sanitation District
Town of Kremmling

Payment Approval Report - Council Approval
Report dates: 3/10/2026-4/13/2026

Page: 3
Apr 08, 2026 12:59PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
			Total 00-300-7000:		7,565.00	.00		
			Total Collections:		22,326.44	659.79		
			Total Kremmling Sanitation:		29,733.35	659.79		
			Grand Totals:		29,733.35	659.79		

Dated: _____
Treasurer: _____
District Manager: _____

Report Criteria:
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Report Criteria:

Includes only accounts with balances or activity

Includes grand totals

Formatted Account Number	Account Title	2026-26 Current year Actual	2026-26 Current year Budget	Remaining Budget
Kremmling Sanitation				
Sanitation Revenue				
00-100-3000	GENERAL PROPERTY TAXES	24,610.31	59,249.00	34,638.69
00-100-3010	SPECIFIC OWNERSHIP TAXES	671.92	2,500.00	1,828.08
00-100-3100	TAP FEES	20,550.00	80,000.00	59,450.00
00-100-3200	SEWER CHARGES	48,236.52	847,740.00	799,503.48
00-100-3400	PAYMENT FROM TOWN	.00	1,560.00	1,560.00
00-100-3500	INTEREST EARNED	5,050.41	25,000.00	19,949.59
00-100-3550	MISCELLANEOUS INCOME	.00	1,000.00	1,000.00
00-100-3600	GRANTS AND LOANS	.00	136,835.00	136,835.00
Total Sanitation Revenue:		99,119.16	1,153,884.00	1,054,764.84
Administration				
00-200-4000	SALARIES	.00	.00	.00
00-200-4005	DIRECTOR FEES	700.00	3,250.00	2,550.00
00-200-4010	PART-TIME SALARIES	6,816.00	29,484.00	22,668.00
00-200-4030	WORKERS COMPENSATION INSURAN	3,044.00	3,044.00	.00
00-200-4050	RETIREMENT & TAXES	605.80	2,701.00	2,095.20
00-200-6025	AUDIT	.00	17,000.00	17,000.00
00-200-6050	DUES / SUBSCRIPTIONS	1,029.30	2,035.00	1,005.70
00-200-6065	IT SERVICES	2,715.96	7,840.00	5,124.04
00-200-6075	CASUALTY INSURANCE	19,975.00	19,975.00	.00
00-200-6090	INVESTMENT EXPENSE	.04	.00	.04-
00-200-6100	LEGAL	673.50	15,000.00	14,326.50
00-200-6175	BUILDING REPAIRS - TOWN HALL	1,260.00	12,000.00	10,740.00
00-200-6180	PAYMENT TO TOWN	11,666.66	58,140.00	46,473.34
00-200-6185	EMERGENCY RESERVE	.00	34,617.00	34,617.00
00-200-6200	SUPPLIES AND EXPENSES	4.00	5,000.00	4,996.00
00-200-6250	TRAINING	.00	.00	.00
00-200-6285	TREASURER'S FEE	1,230.62	2,963.00	1,732.38
00-200-6300	UTILITIES - TOWN HALL	.00	2,256.00	2,256.00
Total Administration:		49,720.88	215,305.00	165,584.12
Collections				
00-300-4000	SALARIES	37,901.50	156,800.00	118,898.50
00-300-4010	PART-TIME SALARIES	7,209.00	56,280.00	49,071.00
00-300-4050	RETIREMENT & BENEFITS	15,094.01	58,395.00	43,300.99
00-300-4100	OVERTIME	4,293.75	11,230.00	6,936.25
00-300-6060	LAGOON MAINTENANCE & REPAIRS	212.86	22,000.00	21,787.14
00-300-6065	REUSE MAINTENANCE & REPAIRS	.00	15,160.00	15,160.00
00-300-6078	COLLECTION MAINT & REPAIR	2,962.00	37,100.00	34,138.00
00-300-6082	DISCHARGE & REUSE PERMITS	.00	6,500.00	6,500.00
00-300-6155	ENGINEERING & TECHNICAL SERVIC	1,684.13	10,000.00	8,315.87
00-300-6190	LAB TESTS & SUPPLIES	2,096.02	13,865.00	11,768.98
00-300-6210	GENERAL SUPPLIES	1,280.07	5,000.00	3,719.93
00-300-6250	TRAINING	1,091.00	6,000.00	4,909.00
00-300-6300	UTILITIES-LIFT STATIONS	218.94	1,386.00	1,167.06
00-300-6310	UTILITIES-LAGOONS & REUSE	17,285.99	119,676.00	102,390.01
00-300-6320	VEHICLES - FUEL	1,233.12	5,000.00	3,766.88

Formatted Account Number	Account Title	2026-26 Current year Actual	2026-26 Current year Budget	Remaining Budget
00-300-6351	VEHICLES-REPAIRS	546.01	5,000.00	4,453.99
00-300-6400	CHEMICALS	3,972.92	17,445.00	13,472.08
00-300-6520	DAMAGE CLAIMS	.00	500.00	500.00
00-300-7000	CAPITAL IMPROVEMENTS	91,678.69	390,520.00	298,841.31
00-300-7001	CAPITAL IMPROVEMENT RESERVES	.00	172,000.00	172,000.00
Total Collections:		188,760.01	1,109,857.00	921,096.99
Kremmling Sanitation Revenue Total:		99,119.16	1,153,884.00	1,054,764.84
Kremmling Sanitation Expenditure Total:		238,480.89	1,325,162.00	1,086,681.11
Total Kremmling Sanitation:		139,361.73-	171,278.00-	31,916.27-
Grand Totals:		139,361.73-	171,278.00-	31,916.27-

Report Criteria:


- Includes only accounts with balances or activity
- Includes grand totals

KREMMLING SANITATION DISTRICT

200 Eagle Avenue
PO Box 538
Kremmling, CO 80459

(970) 724-3249
<https://www.kremmlingsd.org>

Memorandum

To: Board of Directors
From: Jack Seward, District Manager 
Date: April 8, 2026
Subject: Grand Cliffs Subdivision Tap Fee

At the March 9, 2026, regular meeting of the Board of Directors (Board) of the Kremmling Sanitation District (District), you heard a request from the owners and developers of the Grand Cliffs Subdivision regarding payment of tap fees. A copy of their letter is attached here.

The request from the developer, as I understand it, is to make payments of future tap fees at the 2024 enacted tap fee. The developer relates that the actual tapping of the main line occurred in 2024. It appears that the developer has been operating under a pay-as-you-go model, applying for connection permits and making payment of tap fees as homes are finished.

I have found no subdevelopment agreement between the developer and the District, and absent such an agreement, this process does not conform to the District's Rules and Regulations. The Rules and Regulations require possession of a connection permit prior to the tapping of a main line, and payment of tap fees prior to issuance of the permit. The District's Development Standards contemplate that prior to the issuance of a building permit by the County, a connection permit is obtained from the District. I discourage deviating from the Rules and Regulations, as this sets a dangerous precedent and could lead to arguments of arbitrariness and capriciousness.

That said, Grand Cliffs is down the line, work is underway, and we need to align our policies and practices. It has traditionally been the District's practice not to stand in the way of development, and in this case, we want to keep the development moving.

Accordingly, I recommend that the Board authorize me to negotiate a subdivision development agreement with the Grand Cliffs developers so we can reduce our understandings and agreements to writing. Had the developers obtained connection permits at the time of their application for building permits, they would have paid the then-current tap fee. Therefore, I recommend that the Board fix the tap fee for each home at the rate in place in the year the building permit was issued. For homes with building permits already issued, this would result in a reduction of the tap fee to the past rate, and then for homes that are not yet subject to a building permit, the tap fee would be at the present rate. This understanding would be a core component of the proposed subdivision development agreement.



Grand Cliffs LLC

PO Box 823

Silverthorne, CO 80498

Dear Kremmling Sanitation District,

I wanted to first thank you for your time, patience and open-mindedness throughout this process of developing and constructing new and affordable homes in this tight niched community. With the creation of new relationships, a solid ability to work together and the trust that we both instill in each other to want and desire to have this community grow and prosper in a way that benefits us all, is obvious.

It was only this past week that my team and I were made aware of the price increase to the sewer tap fee for the homes we are building. Though I understand the need to raise prices in this ever-changing world where it seems that prices of everything go up, we feel that it would be very appropriate and helpful to our development team if the tap fee can remain the same as it has been since the time we started paying the fee. It was back in 2024 that our infrastructure contractor tapped in and installed the new sewer system for our first phase of development. This first phase consists of a total of 28 homes and nothing has changed with the sewer layout and design since it has been installed and approved back in 2024.

Our team would like to ask for your blessing to be grandfathered into the prices that were established back in 2024 when the original tap was made. Unfortunately, with price increases to all our materials, labor and now the sewer tap fee, we can't just simply pass on the extra costs to the customer and the sale of the home. We also understand that the

fee needs to be paid at the beginning in order for the building permit to be issued for construction. This change in timing of payment is not an issue for us moving forward. We also understand that the grandfathered amount of the original sewer tap fee would end at the completion of construction to the first phase and already established sewer infrastructure turning to when we would be utilizing newer taps for our future development.

My team and I would be very thankful and appreciative of your understanding to our request for maintaining the sewer tap fee that existed at the time of when the system was actually tapped into.

Thank you very much for your time and consideration to our request.

Grand Cliffs Subdivision Members and Owners

3.5 Inclusion.

- 3.5.1** Where it is desirable to provide sewer services to real property outside the District, it shall be necessary, unless set forth by agreement, prior to providing such service, to formally extend the District's boundaries to include such property in accordance with C.R.S. § 32-1-401. The applicant shall make a petition for the inclusion of territory, pursuant to C.R.S. § 32-1-401 and as hereinafter provided. The petition shall include all land owned by the petitioner that is contiguous to the parcel for which service is desired.
- 3.5.2** To commence proceedings for the inclusion of territory, the owner of the real property to be served shall file a petition for inclusion with the Board, which shall include the applicable fee and execution of a cost reimbursement agreement. Such petition shall contain or be accompanied by the following information:
- 3.5.2.1** A legal description of the subject property, setting forth the total acreage, together with proof of current title.
- 3.5.2.2** A survey of the property, showing its location with respect to the District's existing boundaries and facilities.
- 3.5.2.3** The existing zoning for the property together with any proposed changes, including all documents submitted to the Town of Kremmling or Grand County pertaining to such rezoning request.
- 3.5.2.4** A description of the proposed uses of the property, including:
- 3.5.2.4.1** The proposed total population for the property, including a breakdown of use types such as single-family, multi-family, commercial, or mixed-use.
- 3.5.2.4.2** The proposed maximum population density for each area of the property, including the number of acres to be used for the various types of uses, together with an indication of lot sizes, irrigated acreage, and water and sewer requirements, and any limitations proposed on water usage.

- 3.5.2.4.3** A letter from the District Engineer indicating that the real property subject to the petition is capable of being served by the present facilities of the District, and if not, the conditions on which granting of the petition shall be based to enable capacity for service.
- 3.5.2.4.4** A hydraulic analysis report for the proposed sanitary sewer collection system, which report will assess whether the system may adequately serve peak demands while adhering to the design requirements set forth by the District. The hydraulic analysis report shall evaluate peak flow quantities, flow type, pipe capacity, and flow velocity, and establish appropriate pipe sizing.
- 3.5.2.4.5** The proposed development schedule.
- 3.5.2.4.6** An ownership and encumbrance report or to be determined commitment, dated within thirty (30) days of the petition, for the property.
- 3.5.2.4.8** Any other facts that will assist the District in considering the petition for inclusion.
- 3.5.3** All costs to prosecute the proceedings for inclusion shall be paid by the petitioner, including the actual costs of title, engineering, legal engineering, and any cost necessary to serve the property, including but not limited to any facility upgrade or expansion. Neither the District nor its residents and property owners shall be required to subsidize the development of any newly included property.
- 3.5.4** The petitioner shall enter into a cost reimbursement agreement with the District that shall require the petitioner to make a deposit to cover all District costs to prosecute the proceedings for inclusion. The District will draw on the deposit as necessary to cover such costs, and the petitioner shall replenish the deposit as needed. The District shall return to the applicant any remaining deposit after the inclusion is complete and all District costs have been satisfied.
- 3.5.5** Upon determining that the petition is complete, accurate, and satisfactory, the Board shall schedule and order published notice thereof, a public hearing to consider the petition for the inclusion of territory, pursuant to C.R.S. § 32-1-401.

Commented [JS1]: Do we want a title commitment?

Commented [JS2]: What else do we want to require?

- 3.5.5.1** At the public hearing held in the matter of a petition for the inclusion of territory, the Board shall make findings of fact, conclusions of law, and make an order granting or denying the petition, in whole or in part, with or without conditions.
- 3.5.5.2** The Board shall decide whether serving the subject property is feasible and whether the granting of the petition is in the best interest of the District and its existing residents and property owners.
- 3.5.5.3** The Board may withhold entry of any final order approving inclusion until the petitioner has entered into an agreement that details the terms and conditions of inclusion.
- 3.5.5.4** The Board's final order shall be served by first-class mail on the petitioner within ten (10) days of the Board's decision.
- 3.5.5.5** The Board's final order granting or denying the petition shall be final and conclusive.
- 3.5.5** The District shall file the Board's final order granting a petition for the inclusion of territory with the Grand County District Court in the matter of the organization of the District. The inclusion of territory into the District shall only become effective upon the granting of an order regarding the same by the Grand County District Court and subsequent recording of such order in the real property records of Grand County, Colorado, maintained by the Office of the Clerk and Recorder.
- 3.5.6** Any District commitment to provide service to the property detailed in the petition or finally included into the District shall be deemed a commitment to reserve service capacity for the petitioner upon payment of applicable tap fees, satisfaction of any conditions that may be set forth therein, and the property's continued compliance with these Rules and Regulations, but shall not vest the petitioner with any property or development rights.
- 3.5.6** By granting a petition for the inclusion of territory into the District, no implied or express authorization for connection of services is granted. All properties shall apply for and receive an issued connection permit and pay all applicable tap fees.

KREMMLING SANITATION DISTRICT

APRIL 13TH 2026

OPERATORS REPORT

March Plant performance

March compliance lab results

April compliance labs submitted

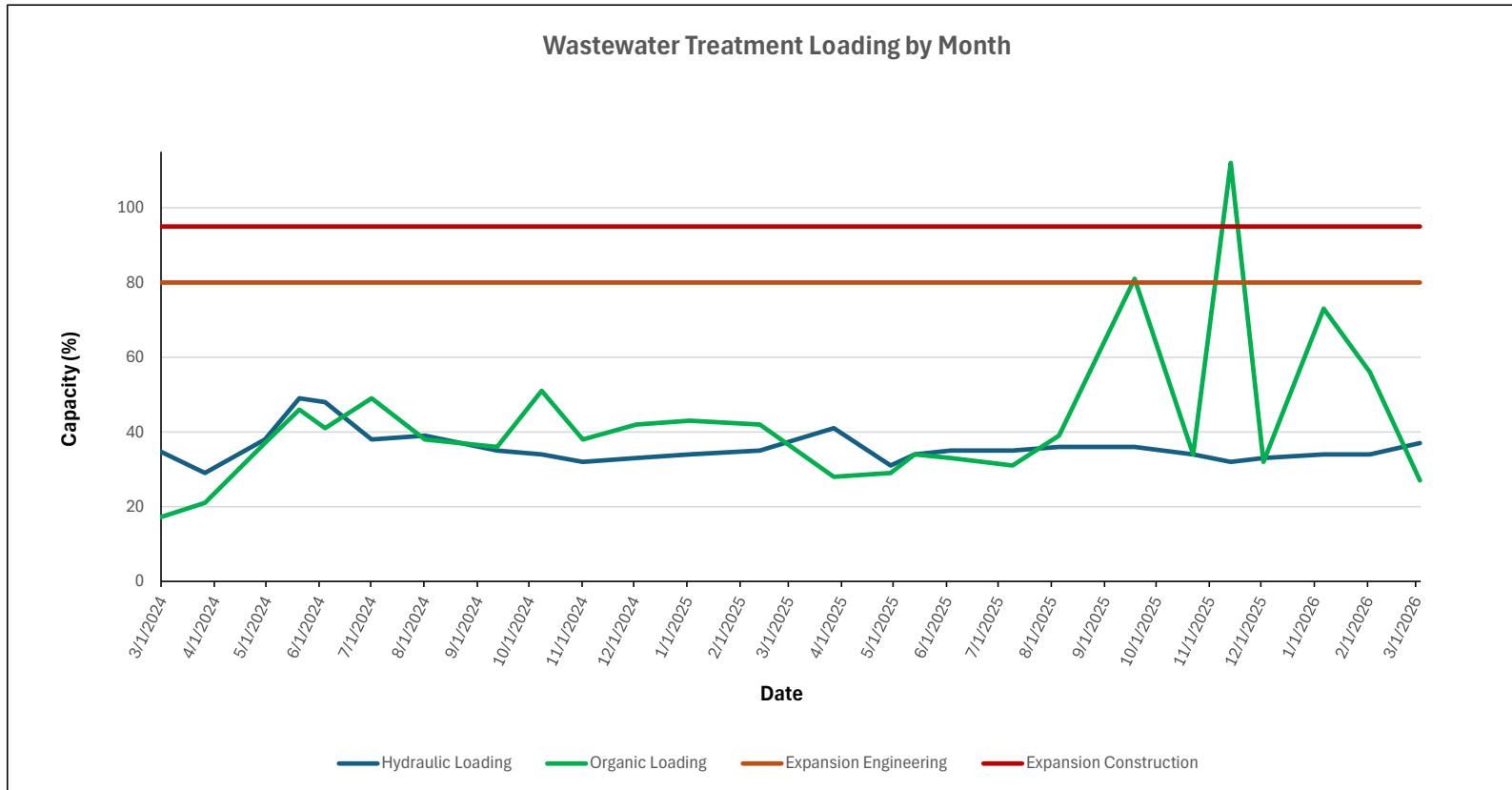
Reuse report is completed

Septic receiving station plans

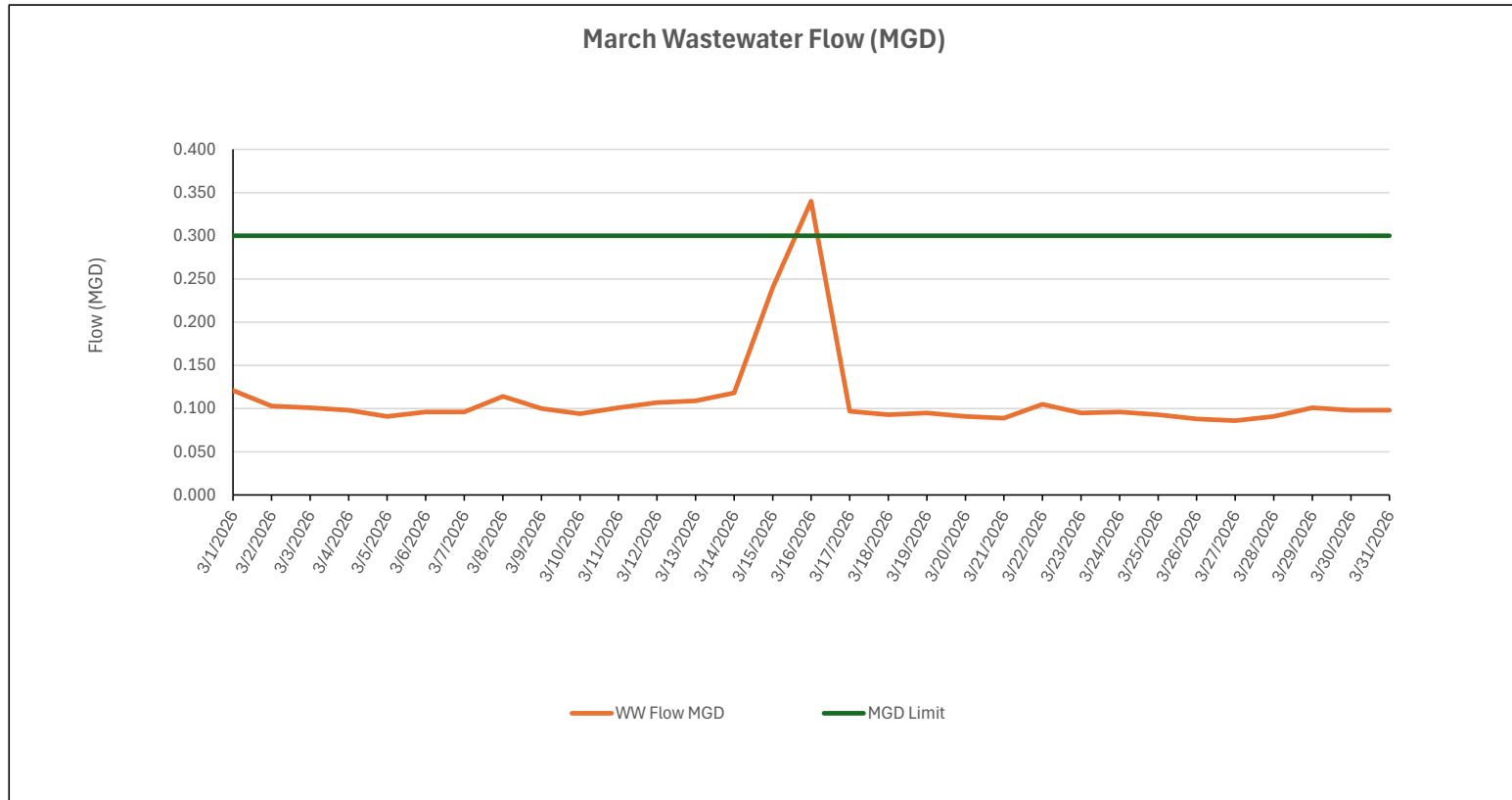
ENGINEERS REPORT

March 2026 Wastewater Performance

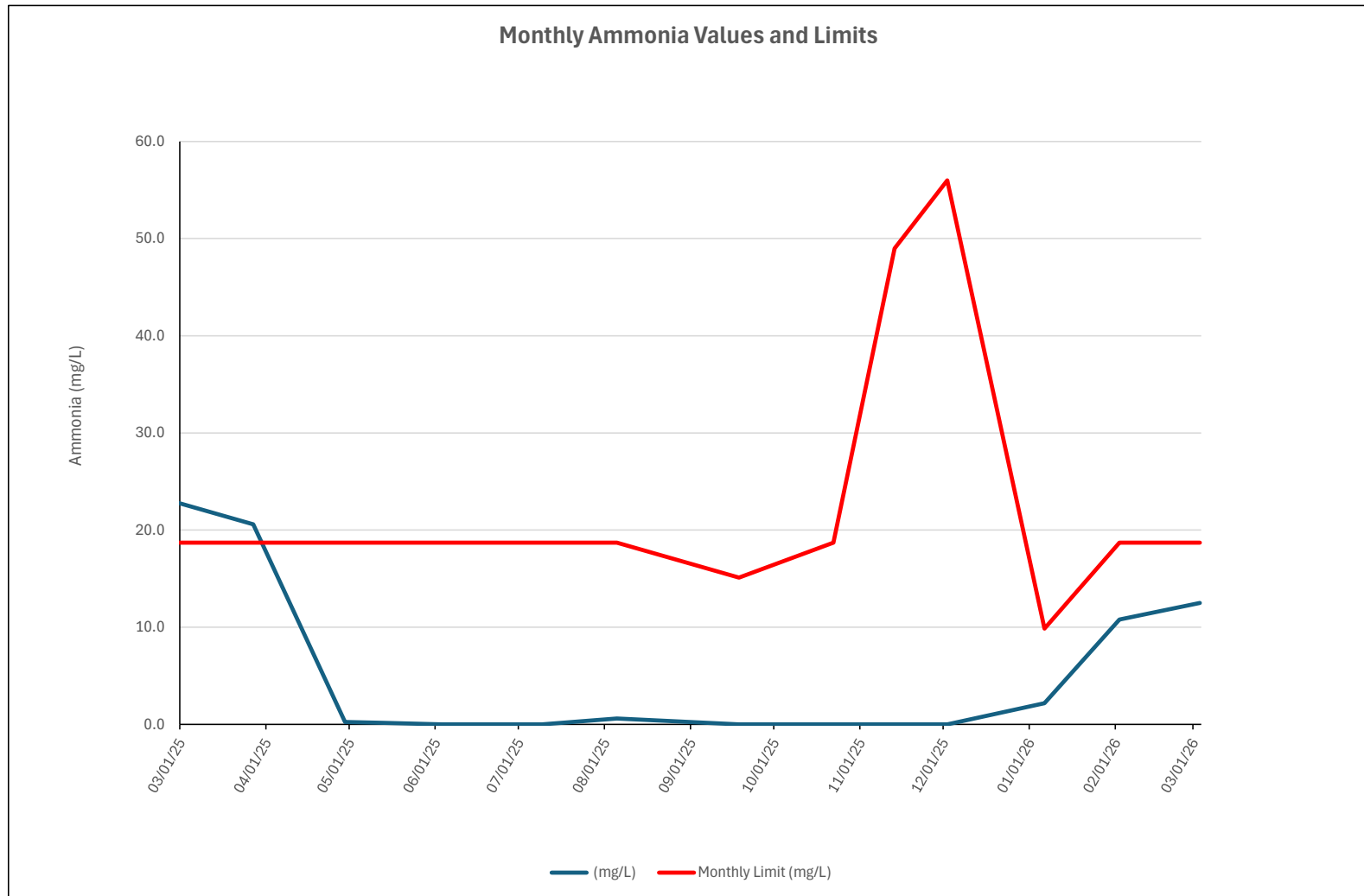
Sample date: 3/3/26



Effluent Parameters	Permit Limit	Monthly Reported Values	Influent Parameters	Monthly Reported Values
BOD (mg/L)	30-45 mg/L	2.0 mg/L	Hydraulic % Capacity	37%
BOD % Removal	85% minimum	98.9%	Organic % Capacity	27%
TSS (mg/L)	75-110 mg/L	2.8 mg/L	BOD (mg/L)	190 mg/L
Ammonia	18.7 mg/L	12.5 mg/L	TSS (mg/L)	280 mg/L
E. coli (#/100mL)	1088-2176	1 #/100mL		
pH	6.5 - 9.0 SU	6.53 - 7.09 SU		



	Wastewater Plant Flows (Kgal/Day)
Average	0.111
Minimum	0.086
Maximum	0.340
% Flow	37%





ENGINEER'S PROGRESS REPORT

To: Kremmling Sanitation District Board
FROM: Element Engineering, LLC
DATE: April 13th, 2026
SUBJECT: Progress Report on Current Projects

GENERAL ENGINEERING

All re-use documents regarding Ceriani Park have been completed, signed, and submitted to CDPHE. We are finalizing the supplemental form that CDPHE has requested and will submit that for signature this week.

COLLECTION SYSTEM IMPROVEMENTS

Fones Construction remobilized to the project on March 23rd. See attached Memo on construction progress.

COLLECTION SYSTEM IMPROVEMENTS BUDGET AND PROPOSED ADDITIONAL WORK

See attached budget breakdown and proposed additional work.

DEVELOPMENT COORDINATION

Sunrise Annexation

Sam Stoia with the Sunrise Development reached out to Element to schedule a meeting on sewer flow testing. Element will coordinate with Jack and get a meeting scheduled.

K-Town North

Mike Johnston will be revising the plans to include an alley for sewer line access.

MEMORANDUM

TO: Kremmling Sanitation District
FROM: Element Engineering
DATE: April 13, 2026
SUBJECT: Sewer Collection System Project Update

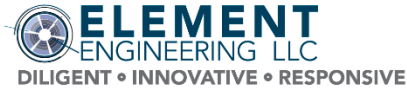
Fones Construction remobilized to the project on March 23rd. During the week of March 23rd, 4 total manholes were replaced. Three manholes 15, 15.1 and 15.2 located just north of the Maverik station were replaced. All replacements went well. Manhole 15 located in Kinsey Avenue and manhole 15.2 located in Central Ave. originally had sewer services which dropped directly into the manhole causing waste to pile. These service lines during the replacement were rerouted to the main line where flow will wash waste down the line. (See attached inspection reports for photos). Manhole 15.1 located in the alley between Kinsey and Central Ave. required additional excavation due to the clay main line being cracked beyond the original replacements area. Pay application # 2 reflects a change order for additional excavation time and bedding rock for this additional work. Manhole

The fourth manhole replaced during the week was manhole #7 located on 1st Street between Eagle Ave. and Hwy 40. All installation went well.

Fones Construction had internal safety training the week of March 23rd, so no work was completed.

The week of April 6th, manholes 7.7 and 7.8 and 330' of mainline was replaced on Railroad Avenue. The outfall line head wall at the wastewater treatment plant was also completed.

Remaining work includes the cured in place (CIPP) liner installations, replacement of service lines connecting to the CIPP liner to the ROW line, final compaction testing, asphalt patching. Fones anticipates all work being completed by the end May.



DAILY INSPECTION REPORT

Job No. 0010.0007

Date: 3/23/26

Report Number: 1

Owner Information:

Name: **Kremmling Sanitation District**

Project Information

Type of Project: Sewer Collection System Improvements

Project Location: Kremmling, CO

Contractor(s) Name: Fones Construction

Superintendent: Pete Sewald

Weather Conditions:

Skies: Cloudy

Temp @ 8:00 AM: 45

Temp @ 2:00 PM: 55

Contractor On-site Time: 6:30 am

Description of Work Accomplished: Replaced manhole on Kinsey:

- **Excavated and removed existing brick manhole.**
- **Placed 1' of Rock and leveled**
- **Installed Manhole using rubber neck sealant between barrel sections.**
- **Rerouted 2 service lines to avoid sewage from piling up in manhole.**
- **Checked fall on service lines, both had plenty of fall into mainline**

Project Staffing:

Contractor/Subcontractor	Crew Size	Equipment	QTY
Fones Construction	4	Loader	1
		Excavator	1
		Mini Excavator	1
		Vibratory Plate Attachment	1

I. Construction Activity 1

Replacing manhole on Kinsey Manhole # 15







Rerouted service lines-Verified proper slope





Placing Bedding



Compacting



II. Construction Activity 2

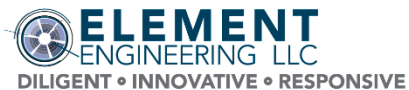
Replacement of Manhole # 15.1





By: Mike Hager

Title: Project Manager



DAILY INSPECTION REPORT

Job No. 0010.0007

Date: 3/24/26

Report Number: 2

Owner Information:

Name: **Kremmling Sanitation District**

Project Information

Type of Project: Sewer Collection System Improvements

Project Location: Kremmling, CO

Contractor(s) Name: Fones Construction

Superintendent: Pete Sewald

Weather Conditions:

Skies: Part Cloudy

Temp @ 8:00 AM: 43

Temp @ 2:00 PM: 60

Contractor On-site Time: 6:00 am

Description of Work Accomplished:

- **Completed Installation of manhole 15.1**
- **Setup bypass pumping**
- **Excavated and removed existing brick manhole 15.2.**
- **Placed 1' of Rock and leveled**
- **Installed Manholes using rubber neck sealant between barrel sections.**
- **Rerouted 2 service lines on manhole 15.2 to avoid sewage from piling up in manhole.**
- **Checked fall on service lines, both had plenty of fall into mainline**

Project Staffing:

Contractor/Subcontractor	Crew Size	Equipment	QTY
Fones Construction	4	Loader	1
		Excavator	1
		Mini Excavator	1
		Vibratory Plate Attachment	1

I. Construction Activity 1

Replacing Manhole # 15.1 in Alley





ii. Construction Activity 2

Replacing Manhole # 15.2 in Central Ave.



Bypass pumping in place



Removal of old brick manhole





Rerouted service lines-Verified proper slope

Additional Remarks:

By: Mike Hager

Title: Project Manager

MEMORANDUM

TO: Kremmling Sanitation District
FROM: Element Engineering
DATE: April 13, 2026
SUBJECT: Sewer Collection System Project Recommendation for Additional Work

As we continue with the construction project, Scott and Elements team recognize that Fones Construction is a very good company with an outstanding crew. This is going to reduce the anticipated required construction management time as well as giving confidence to reduce the original project contingency amount.

Element has been on-site 4 days out of the 2 weeks since Fones return to the project. Working closely with Scott, it has become apparent that with the quality of work performed by Fones, the amount of on-site inspection by Element can be reduced. With Scott's willingness to stop by the project throughout the day and sometimes later in the evening, will allow Element to reduce the budget for constitution management.

Along with the reduction of construction management, we also are recommending a reduction in contingency.

With the original project coming in under budget, along with our recommended CM and contingency reduction recommendations we are recommending adding 4 more manhole replacements along with the abandoning of the old lift station in Kremmling Country to the project.

These additional items were part of the original project scope but were removed from the scope during the planning stage due to the districts project budget portion being set at \$451,675.

Fones Construction is currently putting together a change order cost for the lift station abandonment but anticipates it being somewhere between \$35,000 and \$40,000. They will use there original cost in there bid for the additional manhole replacements.

Attached is a spread sheet with a complete project cost breakdown.

Kremmling Sanitation Collection System Improvements Budget		
FUNDING		
Kremmling San	\$ 451,675	
DOLA	\$ 451,675	
Total Funding	\$ 903,350	
Construction Cost		
Bio-Dome Repairs	\$ 254,794	
Fones Construction Collection System and CIPP Liner Bid	\$ 438,749	
Contingency	\$ 76,332	
Total Construction	\$ 769,875	
Construction Management (CM)	\$ 63,700	
Total Project Cost	\$ 833,575	
Remaining Funds	\$ 69,775	
Reduction in Contingency and CM		
Contingency Reduction	\$ 46,332	\$30,000 to Remain
CM Reduction	\$ 13,700	\$50,000 to Remain
Original Remaining Cost	\$ 69,775	
Total Remaining Funds	\$ 129,807	
Recommended Additional Work		
Abandon old Lift Station In Kremmling Country/Add Manhole	\$ 40,000	
Replace Manhole # 12.9	\$ 22,300	
Replace Manhole # 12.7	\$ 22,300	
Replace Manhole # 12.4.2	\$ 22,300	
Replace Manhole # 18	\$ 22,300	
Additional Work Total	\$ 129,200	



Acer

Best Selling In Chromebooks

Acer - Chromebook 315 - 15.6" Full HD Laptop - Intel Celeron N4500 - 4GB LPDDR4X - 64GB eMMC - Protective Sleeve - Silver

Model: CB315-4H-COBR SKU: 10892967

★★★★☆ 4.6 (549 reviews)

\$165.00

Save \$134

Comp. Value: \$299.00

4 payments starting at

\$41.25

with ZILP

[Learn more >](#)

Finance Options View your offers

Availability



Pickup

Unavailable from this seller



Shipping

Get it by **Thu, Mar 12**

FREE shipping to 80459


CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-119332-1
3/10/2026 5:43 PM
4/1/2026

Client:
Town of Kremmling, CO

Bill To:
KREMMLING TOWN, COLORADO

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Adam Deschenes	(858) 328-2886	adam.deschenes@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	AMM Select: Pro Premium Implementation	Pro Premium Implementation; Includes config. of up to 10 meeting types, up to 10 boards, 1 approval workflow per meeting type, 4 hrs of training, and 2 hrs of consulting; Includes 1 original agenda, 1 original minutes, and 1 original staff report design	USD 3,900.00
1.00	AMM Select: Historical Import Fee with Videos (up to 500)	Historical import of up to 500 meetings; Volume is calculated based on number of meetings being imported; Import does include video files	USD 1,500.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee	USD 5,300.00

Total Investment - Initial Term	USD 10,700.00
Annual Recurring Services (Subject to Uplift)	USD 5,300.00

Initial Term	4/1/2026 - 3/31/2027, Renewal Term 4/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-119332-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



Jack Seward <sanmanager@townofkremmling.org>

Re: Civic Plus

1 message

Jen MacPherson <manager@townofkremmling.org>
To: Jack Seward <sanmanager@townofkremmling.org>
Cc: Teagan Serres <townclerk@townofkremmling.org>

Mon, Mar 16, 2026 at 2:26 PM

Caution! This message was sent from outside your organization.

Jack - just an FYI that it worked out to be a \$20K grant with a \$10K match. So the Town's portion of the \$10.7K is about \$3.5K.

Jen MacPherson

Kremmling Town Manager

manager@townofkremmling.org

C: 970.531.6343

On Mon, Mar 16, 2026 at 1:51 PM Teagan Serres <townclerk@townofkremmling.org> wrote:



**Outsourced Accounting Services
Proposal For:**

Kremmling Sanitation District
200 Eagle Avenue
PO Box 538
Kremmling, Colorado 80459

March 10, 2026



Table of Contents

Cover Letter	1
About Riser	2
Engagement Team	3
Our Approach	4
Scope of Work	5
Fees & Terms	6
Client References	7
Acceptance & Disclosures	8



March 10, 2026

Jack Seward
Kremmling Sanitation District
200 Eagle Avenue
PO Box 538
Kremmling, CO 80459

Dear Jack,

Thank you for the opportunity to offer outsourced accounting services for the Kremmling Sanitation District (the "District"). Enclosed is our detailed proposal, including a scope of work, billing estimates and other helpful information to aid in your decision-making process.

At Riser, we position ourselves as your partners - aligning our services with your goals to ensure that you can grow your business effectively. We take pride in our client relationships as we take the time to get to know you, your company, and give you the attention that you deserve: you are not simply another client to us, and we invest ourselves in your success. We are confident that our approach will provide the flexibility and expertise that is required to address the unique challenges that the District faces. While we will work primarily in a remote capacity, we will make certain you feel the Riser team is your team.

We are eager to assist the District with its accounting needs so it can focus on its mission, and we are honored for the opportunity to earn your business with the submission of this proposal. Please reach out if you have any questions.

Sincerely,

Nick Fatseas, CPA
Owner

Riser Accounting



About Riser

Riser was founded in 2022 with the intention of providing high-quality, professional accounting and financial management services to nonprofits and small businesses, with a genuine emphasis on *relationships*. Our mission is to empower our clients to reach their full potential by maximizing efficiency, effectiveness, and financial transparency.

We are a passionate group of experienced finance and accounting professionals united by a common goal: client success. Our diverse backgrounds bring a wealth of knowledge and expertise, ensuring we have the right solution for every challenge.

Our mission is built upon our core principles:

Integrity - We operate with honesty, ethics and consistently adhere to moral principles, building trust beyond numbers.

Transparency - We keep you informed and empowered with clear explanations and timely updates.

Collaboration - We value teamwork, working together to achieve a common goal, emphasizing mutual respect, and nurturing a genuine partnership.

Communication - We believe in open and proactive dialogue, ensuring you are always in the loop.

Beyond our powerful technical finance and accounting skills, we are good people with a desire to connect with other good people and foster meaningful relationships.



Engagement Team

Nick Fatseas, CPA ***Owner and Fractional CFO***



Nick Fatseas is the founder of Riser Accounting and a licensed CPA with extensive experience in both public accounting and corporate finance.

After earning his B.S. in Accounting from the University of Maryland in 2008, Nick began his career as an auditor at Tate & Tryon CPAs (now RSM), specializing in the nonprofit sector. In 2011, he moved to Colorado and advanced to Audit Manager at Hein & Associates LLP (now Baker Tilly), overseeing complex audits for private and public companies across various industries.

In 2015, Nick transitioned to corporate finance, holding leadership roles in the energy sector, including Vice President of Finance. While this broadened his strategic expertise, his passion for serving nonprofits and small businesses remained.

In 2022, he founded Riser Accounting to provide mission-driven organizations and small businesses with expert, personalized financial management—delivered with integrity, transparency, and value-driven solutions.



Our Approach

At Riser Accounting, we are committed to delivering outsourced accounting services with precision, efficiency, and a proactive mindset. Our approach to new client engagements is designed to ensure a seamless transition and long-term financial clarity.

From the outset, we take the time to deeply understand each client's unique financial landscape. This process begins with in-depth discussions, document analysis, and workflow reviews, allowing us to assess current accounting systems, reporting structures, and operational challenges. Through collaborative meetings and open communication, we gain valuable insights into the organization's financial processes, identifying areas for improvement and potential risks.

Once we have a comprehensive understanding, our team diligently executes the agreed-upon scope of work with accuracy and timeliness. Beyond delivering core accounting functions, we take a consultative approach—continuously identifying opportunities to optimize financial operations, improve reporting accuracy, and implement best practices. Whether through automation, streamlined workflows, or enhanced internal controls, we aim to elevate efficiency while providing clients with greater financial visibility and decision-making confidence.

At Riser Accounting, our goal is not just to manage numbers but to empower businesses with financial strategies that drive success. By combining expertise with personalized service, we build strong, lasting partnerships that support our clients' growth and financial well-being.



Scope of Work

Outsourced Accounting Services

<u>Service Description</u>	<u>Frequency</u>
Review and assist in the finalization of the 2025 accounting records, reconciliations and reports in preparation of the annual independent financial statement audit	One-Time
Provide leadership, direction, and guidance for the accounting and finance operations	On-Going
Assess financial software systems and make recommendations for change as needed.	On-Going
Review and recommended modifications to internal accounting policies, processes and procedures to maximize efficiency and effectiveness	On-Going
Review the monthly accounting close reconciliations, reports, and significant or complex transactions	Monthly
Monthly financial review meeting and management check-in	Monthly
Review of accounting transactions for modified accrual and GASB compliance	Monthly
Fund reconciliation review and reporting assistance	Monthly
Financial reporting package, tailored to client's needs	Monthly
Budgeting support and cash flow analysis	As Needed
Year-end closing entries review and preparation	Annually
Serve in a liaison role with external auditor	Annually
General inquiries, financial management support, 24-hour response policy	On-Going



Fees

Onboarding Fee

An initial onboarding fee of \$150 is required at the start of the engagement.

Estimated Fees

Services are billed based on time worked and hourly rates. Below is an estimate of the monthly fees for the scope of work described on page 5. After the first engagement year, a fixed-monthly fee arrangement may be mutually considered.

Rate \$/hr	Monthly Hours Estimate			Monthly Fee Estimate		
	Low	Avg	High	Low	Avg	High
\$185	3.8	5.0	6.3	\$694	\$925	\$1,156

Note: The figures above are estimates and actual time required for each consultant may change based on additional details or circumstances encountered. Significant deviations from the estimates above will be communicated in advance whenever possible and in good faith.

Terms and Conditions

Engagement Period:	4/1/2026 - 3/31/2027
Onboarding Fee:	Due by the engagement start date
Monthly Billings:	Due within 5 days after the service month ends
Payment Terms:	Due to Riser within 15 days of the invoice date



Client References

The following is a list of Riser's clients available for contact and reference.

Chaffee Housing Trust

www.chaffeehousing.org

PO Box 692. Buena Vista, CO 81211

Contact: Sean Romero, Director of Finance & Development
 (719) 966-9674
sean@chaffeehousing.org



Disability Law Colorado

www.DisabilityLawCo.org

PO Box 300309, Denver CO 80203

Contact: Andrew Romanoff, Executive Director
 (720) 241-8723
aromonoff@disabilitylawco.org



Clothes To Kids of Denver

www.ClothesToKidDenver.org

2890 S. Colorado Blvd. #M-3. Denver, CO 80222

Contact: Kathleen M. Phillips, Executive Director
 (303) 257-8941
kathleen@clothestokidsdenver.org



Denver Philharmonic Orchestra

www.DenverPhilharmonic.org

1660 Sherman St, Denver, CO 80203

Contact: Roger Haak, Executive Director
 (720) 440-0818
roger@denverphilharmonic.org





Proposal Acceptance

Thank you for considering Riser for your outsourced accounting needs. It is important to us that all proposed terms are transparent and understood from the beginning of the engagement so that we may lay a solid foundation for a great working relationship.

If you have any questions, please let us know. We would be happy to clarify any points and work through items together to ensure you are properly served - we are committed to finding the best way to work together.

Once you feel confident about everything and are ready to move forward, please notify us via email. Once we receive notification, we will execute a form Master Services Agreement and our initial Statement(s) of Work.

Disclosures

We confirm that neither Riser Accounting nor its members who may perform work for you have conflicts of interest that may preclude them from performing the requested services.

This proposal is valid for a period of ninety (90) days from the date of issuance. After this period, Riser Accounting reserves the right to modify the terms, conditions, and pricing or to decline to issue a new proposal. Any changes or extensions beyond this validity period must be mutually agreed upon in writing.

PETITION FOR INCLUSION

TO: BOARD OF DIRECTORS, KREMMLING SANITATION DISTRICT

COMES NOW the Petitioner, My Family Trust, LLC, the sole fee owner of a certain tract of land herein below described, in the County of Grand and State of Colorado, and would petition this Board for the inclusion of the said property into the boundaries of the Kremmling Sanitation District. As grounds therefor, the Petitioner would show:

(1) That My Family Trust, LLC is the sole and only fee owner of the following described real property:

Legal Description: Antelope Park Land Survey Plat, Parcel A

Parcel Number: Parcel A

(2) That the property is currently or is capable of being served with the facilities of the District.

(3) That the sole owner of the above described property hereby gives his/her assent to the inclusion of the property within the District.

NOW THEREFOR, the Petitioner prays the Board of Directors of the Kremmling Sanitation District for an Order granting its Petition for inclusion within the District.

DATED this 20 day of March, 2024.

[Signature]
NAME Matt Stoia
Manager or My Family Trust, LLC
TITLE

STATE OF COLORADO)
)
COUNTY OF Summit)

The foregoing Petition was acknowledged before me this 20 day of March, 2024 by Matt Stoia, as Manager of My Family Trust, LLC as Petitioner.

Witness my hand and official seal.

My commission expires: June 10 2026

[Signature]
Notary Public

